



# Wage Subsidy Scheme (WSS1ER) APPLICATION FOR FUNDING

The following conditions apply to recipients of the Wage Subsidy Scheme:

- The employee(s) must have a disability, which results in a productivity shortfall.
- The employee(s) must work for more than 20 hours per week.
- All employee(s) must be provided with Terms and Conditions of Employment and Job Description (and a person Specification where available). These must be attached to *each* Employee Application.
- The employee will receive the same conditions of employment as other employees. These conditions include PRSI contributions, annual leave and tax deductions and the going rate for the job.

**Company name/name of Employer:**.....  
(where salaries are processed and where invoices are sent and the wage subsidy will be paid)

**Employer Address:** .....  
.....  
.....  
.....

**Tax Clearance Number:** .....

**Tax Clearance Certificate expiry date:**...../...../.....

**Employment/business location:** .....  
(if different from above employer address)

.....  
.....  
.....

**Contact Name:** .....  
(must be direct line Manager)

**Contact telephone No:** .....

### FOR FÁS USE ONLY

EMPLOYER  
REG NUMBER .....

BUSINESS NO ...../...../.....

BUSINESS START ...../...../.....

FINISH ...../...../.....

#### ENTRANT STATUS

PEP

ESS

NEW

INDUSTRY  
CLASSIFICATION  
CODE

COUNTY CODE

LOCATION  
CODE  
OF EMPLOYER

(must be where invoice is sent and wage subsidy paid)

ESO NO .....

FAS Office .....

INPUTTED BY .....

TAX CLEARANCE  
CHECKED

DATE INPUTTED ...../...../.....

WSS1ER. Revision No: 0 03/05/06



**Wage Subsidy Scheme (WSS1ER)**  
**APPLICATION FOR FUNDING**

**Please return this form with the following to your FÁS Employment Services Officer:**

**Current Tax Clearance Certificate attached:**

**Completed Bank Authorisation form attached:**

**Completed Employee Application form/s attached:**

- **Terms and Conditions of Employment and Job Description (and a person Specification where available) must be attached to each Employee Application.**

**Signed Employer:** ..... **Date:** ...../...../.....

Title and position in Company: .....

**Freedom of Information**

The Freedom of Information Act has been extended to FÁS from February 2001. Under the legislation members of the public have the right to access information and records which FÁS holds. This also includes all information in the possession of FÁS staff from outside third parties as a result of contract or interaction.

**Rights of Access**

The company shall grant officials of FÁS access to records, financial or otherwise, pertaining to the Wage Subsidy Scheme.

At the request of FÁS, the Company will provide rights of access and inspection to FÁS, its officers and agents, the Comptroller and Auditor General and the European Union Commission to all activities, records, persons and all information which FÁS may reasonably require to verify compliance by the Company with the terms and conditions of this Agreement.

**FOR FÁS USE ONLY**

**Recommended:** ..... **Date:** ...../...../.....  
Employment Services Officer

**Approved:** ..... **Date:** ...../...../.....  
Employment Services Manager/Assistant Manager

