

FÁS Safe Pass Tutor Accreditation Programme
Application Form

Section 1 - General

PPS Number (RSI) (Please use Block Capitals)

Surname/Family Name

First Name

Title Mr Mrs Miss Ms Male/Female Male Female

Address

Nationality Date of Birth
 Day Month Year

Telephone Numbers
 Home Work Mobile

eMail Address

Section 2 - Education and Training

A. Education What is the highest level of general education you have completed? Tick one box only.

Level 2 Primary Level 3 Junior/Intermediate/Group/GCSE/'O' Level Level 4/5 Leaving Cert/'A' Levels/Equivalent

Level 6 Higher Certificate Level 7 Ordinary Bachelor Degree Level 8 Honours Bachelor Degree

Level 9 Master Degree/Post Grad Diploma Level 10 Doctoral Degree/Higher Doctorate

Please indicate if you were awarded any of the following. Tick each box that applies to you.

	Discipline/Subject	Year Awarded
Third Level Certificate	<input type="checkbox"/> <input type="text"/>	<input type="checkbox"/> <input type="text"/>
Third Level Diploma	<input type="checkbox"/> <input type="text"/>	<input type="checkbox"/> <input type="text"/>
Third Level Degree +	<input type="checkbox"/> <input type="text"/>	<input type="checkbox"/> <input type="text"/>

Section 2 - Education and Training (Continued)

B. Technical/Vocational

Please indicate if you were awarded any of the following. Tick each box that applies to you

- | | |
|---|--|
| <input type="checkbox"/> Post Leaving Certificate (PLC) | <input type="checkbox"/> City & Guilds |
| <input type="checkbox"/> Joint FÁS/City & Guilds Certificate | <input type="checkbox"/> National Council for Vocational Awards (NCVA) |
| <input type="checkbox"/> Vocational Training Opportunities Scheme | <input type="checkbox"/> National Skills Certificate |
| <input type="checkbox"/> Construction Skills Certification Scheme | |

Specify

- National Craft Certificate (NCC) Apprenticeship

Specify Trade

- Other

Specify

C. Training Qualifications (Train the Trainer)

Applicants must have an approved trainer qualification (See separate list of approved trainer qualifications)

Trainer Qualification

D. Qualifications in Health and Safety

- | | |
|---|--|
| <input type="checkbox"/> Third level qualification in Safety and Health at Work | <input type="checkbox"/> Chartered Institute of Building |
| <input type="checkbox"/> Managing Safely in Construction certified by IOSH | <input type="checkbox"/> FÁS Construction Safety Representatives Certificate |
| <input type="checkbox"/> Other | |

Specify

- Level 9 Master degree/Post Grad Diploma or Level 10 Doctoral Degree/Higher Doctorate

Specify - Course outline and Health & Safety modules

Section 3 - Membership of Professional Bodies

Name of Professional Body

Type of Membership

From

To

Name of Professional Body	Type of Membership	From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 4 - FÁS Safe Pass Card

Applicants must possess a current FÁS Safe Pass Card

Card Number

Date Issued

<input type="text"/>	<input type="text"/>
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Section 5 - Recent and Relevant Construction Experience

Applicants for the FÁS Safe Pass Accreditation Programme **must** be able to prove a direct involvement in one of the categories below for five years in the last seven. Please 'tick' to indicate the category/categories that are applicable to you and enter the relevant periods.

Occupation	✓	Period of Occupation			
		Mth.	Year	To	Mth.
General Operative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Skilled Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Safety Representative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Manager/Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Technician	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Professionals (Engineers, Surveyors etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>
Employed in the education, training, industrial relations or consultancy work directly related to the construction industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To	<input type="checkbox"/>

Please complete one of the sections below in respect of all periods covered above. Additional sections are available on Pages 4 & 5. If self-employed for any of this period please enter "self-employed" as the name of employer and enter the name and address of your accountant in reference section and at least two other clients that were recipients of your services during the period involved.

Period To

Name of Employer

Address

Job Title

Duties

Name of Referee

Address of Referee

Job Title of Referee during your period of employment

Section 5 - Recent and Relevant Construction Experience (Cont.)

Period	<input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>
Name of Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title	<input type="text"/>
Duties	<input type="text"/>
Name of Reference	<input type="text"/>
Address of Referee	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title of Referee during your period of employment	<input type="text"/>

Period	<input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>
Name of Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title	<input type="text"/>
Duties	<input type="text"/>
Name of Reference	<input type="text"/>
Address of Referee	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title of Referee during your period of employment	<input type="text"/>

Section 5 - Recent and Relevant Construction Experience (Cont.)

Period	<input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>
Name of Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title	<input type="text"/>
Duties	<input type="text"/>
Name of Reference	<input type="text"/>
Address of Referee	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title of Referee during your period of employment	<input type="text"/>

Period	<input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>
Name of Employer	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title	<input type="text"/>
Duties	<input type="text"/>
Name of Reference	<input type="text"/>
Address of Referee	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Job Title of Referee during your period of employment	<input type="text"/>

Section 6 - Other Employments prior to the seven year qualifying period

Month/Year		Name & Address of Employer	Job Title & Duties
From	To		

Continue on separate sheet, if necessary, with your name at the top.

Section 7 - Training Audience

	Yes	No
Do you wish to provide Safe Pass training on a commercial basis?	<input type="checkbox"/>	<input type="checkbox"/>
Do you only wish to provide Safe Pass training to employees within your company?	<input type="checkbox"/>	<input type="checkbox"/>
Name of company	<input style="width: 400px; height: 20px;" type="text"/>	

Section 8 - Declaration

I declare to the best of my knowledge that the details given on this form are true and complete. I agree to FÁS making enquiries in relation to my application. I understand that false statements and or canvassing may lead to disqualification, or if approved, to removal from the FÁS/EI National Register of Trainers (NRT). I undertake to notify the NRT Unit of any change in my contact details.

Your Signature

Date

Send your completed application form to: The Registrar
NRT
FÁS
Birr Technology Centre
Mill Island
Birr
Co. Offaly.

Telephone: 057-9126637
FAX: 057-9123908
Email: nrt@fas.ie

Section 9 - Application Checklist

- | | |
|--|--------------------------|
| Completed application form | <input type="checkbox"/> |
| Copies of Educational and Training Qualifications including safety qualifications | <input type="checkbox"/> |
| Copy of current FÁS Safe Pass Card | <input type="checkbox"/> |
| Tax Clearance Certificate
Enclose original TC2 Form (General Tax Clearance Certificate). The Certificate will be returned to you. | <input type="checkbox"/> |

Section 10 - Fees

There are no application or administration fees for submitting a Safe Pass Tutor Accreditation Application Form to the NRT. There is a charge for the three-day FÁS Safe Pass Tutor Programme that Tutors must attend following approval by the NRT (See Page 8). The current cost of the Tutor Programme is €4,725 where the applicant will be delivering the Safe Pass Programme for commercial purposes and €3,500 for applicants who will only deliver the Safe Pass Programme in-house for their employer. Applicants can phone the FÁS Safe Pass Unit at 01-6070997 to check for any change to the rates quoted above.

11.1 - FÁS Safe Pass Tutor Accreditation Programme

FÁS provides training for tutors who wish to deliver the FÁS Safe Pass Programme to Construction Industry personnel. All tutors who wish to deliver the Programme must be approved (see below for approval process). Applicants who fulfil the criteria for Tutor Accreditation are then entitled to deliver the FÁS Safe Pass Programme and administer the required assessment to Construction Industry personnel and register those personnel who have successfully completed the Safety and Health training required by legislation.

11.2 - Eligibility Criteria

Persons seeking Safe Pass accreditation to deliver the Safe Pass Programme must meet one of the following criteria:

- Possess a current FÁS Safe Pass card; a third level qualification in health and safety at work; be in possession of a FÁS recognised training/education qualification with a minimum of 5 years recent and relevant on-site construction experience in the last seven years;
- or
- Be construction managers/supervisors with a minimum of 5 years recent and relevant on-site construction experience in the last seven years; have successfully completed the CIF Managing Safely in Construction Programme; be in possession of a current FÁS Safe Pass card; have a FÁS recognised training/education qualification;
- or
- Be construction safety representatives with a minimum of 5 years recent and relevant on-site construction experience in the last seven years; possess a current FÁS Safe Pass card; the FÁS Construction Safety Representatives Certificate; a FÁS recognised training/education qualification.

The eligibility criteria for the Safe Pass Programme is set by the Construction Industry Group

The Construction Industry Group has defined recent and relevant on-site experience as:

- Direct involvement in one of the following job categories for the last five years within the last seven years: General Operative, Skilled worker, Safety Representative, Manager/Supervisor. Technican, Professional (Engineers, Surveyors, etc.)
- Or
- In addition to one of the above, have been employed in the education, training, industrial relations or consultancy work directly related to the construction industry for five years within the last seven.

11.3 - Approval Process

Completed application forms should be forwarded to the Registrar, FÁS/EI National Register of Trainers (NRT) (see Page 7).

Following initial desk check by NRT, applications are reviewed by a Safe Pass Tutor Technical Committee which comprises representatives from the FÁS/EI National Register of Trainers and the Construction Industry Group. Where applications meet the set criteria, the Committee recommend the application for approval by the FÁS/EI National Register of Trainers. Following approval, Tutors must attend a three-day FÁS Safe Pass Tutor Programme.

11.4 - Construction Industry Group

The Construction Industry Group is an advisory group reporting to the Board of FÁS on matters relating to Training and Employment in the Construction Industry. The Group is chaired by an independent Chairperson and includes representatives from FÁS, the Construction Industry Federation, Irish Congress of Trade Unions, the Health and Safety Authority, Local Authorities, the Department of Environment, Heritage and Local Government and IBEC.

11.5 - FÁS/EI National Register of Trainers

The FÁS/Enterprise Ireland National Register of Trainers was established in 2004 following a FORFAS report on future skill needs. The role of the FÁS/EI National Register of Trainers Committee is to operate as an independent approval mechanism for the inclusion of Training Organisations and Trainers on the National Register. The FÁS/EI National Register of Trainers is chaired by an independent chairperson and includes representatives from FÁS, Enterprise Ireland, IBEC, the Irish Congress of Trade Unions, the Construction Industry Federation and the Department of Education.