



# Looking for job abroad? Returning home?



## **‘Know before you move’ in your search for employment in Europe.**

### Looking for job in Europe

On the EURES job portal [www.eures.europa.eu](http://www.eures.europa.eu) you can search for job vacancies in a wide range of occupations and sectors of work, across 31 participating European Countries. Where appropriate you can get in touch directly with the contact person (employer) or through the Public Employment Services Office listed in each vacancy.

Contact one of European EURES Advisers (contact details on EURES portal) who will give you more detailed advice on job opportunities, search for a job in his/her country and recommend you to potential employers.

If you look for a job outside of European Union visit the Embassy of your Country of destination for information on job search and Living & Working conditions.

### Be prepared before you go

- ✓ Do as much preparation as possible before you go. You will find practical information for newly arrived immigrants on most State’s immigration websites.
- ✓ Language skills of the Country of destination can be the single biggest barrier to acquiring a job. You should ensure that you have the basic language skills of the Country before you go.
- ✓ Check the EURES website for Living and Working Conditions in the country of your destination. Get the name and address of the EURES Adviser in the Region of your Country of destination or contact him/ her before you leave Ireland.
- ✓ If possible try to secure a job in the chosen country before you go.
- ✓ Read carefully ‘*Checklist for before and after you arrive in a country*’ for your Country of destination (you will find it in ‘Moving to another country’ section of Living & Working Information on EURES website).

### Bring relevant documents

- ✓ Ensure that you have the correct documentation: valid passport, birth certificate, appropriate visa if required – i.e. student/work/residence visa.
- ✓ Bring evidence of your qualifications – degrees/trades/diplomas /driving licence.
- ✓ Bring an up to date CV – in the language of the country of destination – and copies of employment references from previous employers where possible.
- ✓ Visit your Local Health Office and ask for the European Health Insurance Card (or apply online on [www.ehic.ie](http://www.ehic.ie) ). It allows the holder to access health care services when travelling to other EU or EEA Countries. Think about investing in travel and medical insurance.

- ✓ Bring necessary E-Forms (contact your local Social Welfare Office at least 1 month in advance before you leave the Country):
  - A. E104 and E301 Forms – these forms provide details of your Irish social insurance record and you will need them in order to claim sickness or unemployment benefits abroad.
  - B. E303 Form – you will need it if you want to transfer your jobseeker’s benefit to another country (you are allowed to do this for up-to 3 months)

### **Check before You Move**

- ✓ Do you need a work permit?
- ✓ Can you use your driving licence there?
- ✓ Will you need a Garda Clearance Certificate?
- ✓ Do you need to translate your education and qualification documents?
- ✓ Do you need recognition of your qualification? Contact National Qualifications Authority of Ireland; [www.nqai.ie](http://www.nqai.ie) for more information.

### **Bring sufficient funds**

- ✓ Ensure that you are financially stable and have enough money for rent/deposits, living expenses, your travel home and for unplanned or unexpected circumstances.
- ✓ Bring sufficient funds to support yourself until you find a job.

**If you need more information or advice on moving to another Country visit [www.eures.europa.eu](http://www.eures.europa.eu) and contact your local EURES Adviser.**

### **Useful links:**

[www.eures.europa.eu](http://www.eures.europa.eu) - EURES - European Job Mobility Portal; information on jobs in Europe, links to the National Employment Services portals, information and jobs & internships vacancies for graduates.

[www.europacement.com](http://www.europacement.com) (Europacement - The world's largest internship network)

[www.dfa.ie](http://www.dfa.ie) (Department of Foreign Affairs; information on Diplomatic Embassies accredited to Ireland; details for Irish Embassies and Offices abroad, Travel Advise and information)

[www.migrantproject.ie](http://www.migrantproject.ie) (Crosscare Migrant Project; information on work in United Kingdom, United States of America, Australia, New Zealand, Canada, Europe)

[www.welfare.ie](http://www.welfare.ie) (Department of Social and Family Affairs; information on E-Forms):

E.U. Guidelines: <http://www.welfare.ie/EN/Policy/EU/Euguide/Pages/euguideindex.aspx>

- Chapter 5 - Sickness and Maternity Benefits – Chapter One of Regulation 1408/71

- Chapter 9 - Unemployment Benefit – Chapter Six of Regulation 1408/71

- Chapter 10 - Family Benefits – Chapter Seven of Regulation 1408/71

<http://www.welfare.ie/EN/Policy/EU/Documents/SocialSecurityRightsIreland.pdf> (Your social security rights in Ireland)

[www.citizensinformation.ie](http://www.citizensinformation.ie) (Citizens Information; Information on moving abroad)